

**Minutes**  
**Louisiana Committee of Certification**  
**March 8, 2014**  
**Shreveport Hilton**  
**Shreveport, Louisiana**

Meeting was called to order at 10:20 AM.

**ROLL CALL:**

**A. Determination of Quorum.**

Committee Members in attendance were:

Dirk Barrios (Vice-Chairman), Tom Walton, Tom Owens, Grant Magnon,  
and Camille Mize.

Absent members were: Mayor Breland, Greg Shelden, Dennis McGehee, and Jake Causey.

A quorum was achieved.

Recognition of Visitors and Others:

DHH-OPH staff in attendance: Steve Hoss and Jim Mooring.

**B. Announcements:** There were no announcements.

**MINUTES:**

The minutes from the December 5, 2013 and December 17, 2013 meetings were distributed and reviewed. A motion to accept the minutes was made by Mr. Walton and seconded by Ms. Mize. The minutes were approved.

**NOMINATING COMMITTEE:** The nominating committee recommended Mr. Dirk Barrios for Chairman and Mr. Dennis McGehee for Vice-Chairman. A motion to accept the recommendations and close nominations was made by Mr. Magnon and seconded by Mr. Owens. The motion carried.

**CHAIRMAN'S REPORT:**

Two (2) committee seats will expire in September of 2014. The seats are municipal Water held by Mr. Greg Shelden and Private Utilities held by Mr. McGehee. LA Conference will need to submit three (3) nominees, with biographical information, for each seat.

## **ADMINISTRATOR'S REPORT:**

The Administrator, Dr. James Mooring, informed the Committee that all renewal invoices are now posted on the website. There is a backlog of renewal payments which staff is working on. Steve Hoss and Brandon Taylor developed a computer program to automate that process. They also developed a program to automate the issuance of certificates. They both put forth a great deal of work on these programs which should increase our efficiency. Dr. Mooring thanked and acknowledged their hard work. Mr. Steve Hornsby from Terrebonne Parish has been volunteering one day per week to come and help file the back-log of paperwork. The administrator thanked Mr. Hornsby for his help.

## **TRAINING OFFICER'S REPORT**

The Training Officer, Steve Hoss, distributed a report summarizing the 2014 exam to date.

## **SECRETARY'S REPORT**

Mr. Causey was not present.

## **ASSOCIATION REPORTS**

Louisiana Conference: No report.

LELAA: Steve Hoss – Two (2) people are taking lab exams at the March exam.

LETA: – No report.

LRWA: Pat Cradeur – No report.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

None

## **COMMENTS FROM PUBLIC**

None

## **NEXT MEETING DATE**

The next scheduled meeting will be held on 5/22/14 at 10AM at the Alexandria Best Western in conjunction with the LA Conference Board meeting.

## **ADJOURNMENT**

A motion to adjourn was made by Ms. Mize and seconded by Mr. Magnon. The motion carried by acclamation.